

**ACCOUNTING EXAMINING BOARD MEETING  
MINUTES  
MADISON WI  
FRIDAY, DECEMBER 13, 2002**

**PRESENT:** Frank Probst, Jim Johnson, Roman Jungers , Thomas Kilkenny and Joann Cross (observed)

**EXCUSED:** Frederick Franklin, Sharon Hamilton, and Mathew Tharaniyl

**STAFF PRESENT:** Mary Forseth, Bureau Director; William Dusso, Legal Counsel; Gina York, Program Assistant

**GUESTS:** Arland Stone, WAA  
LeRoy Schmidt, WICPA

**CALL TO ORDER**

Frank Probst, Chair, called the meeting to order at 9:04 a.m. A quorum of 4 members was present.

**AGENDA**

**Addition to the Agenda:**

- Add under item 5: Clearinghouse rules comments; Peer review;  
Computer examination rules and Independence rules

**MOTION:** Thomas Kilkenny moved, seconded by Jim Johnson, to approve the agenda as amended. Motion carried unanimously.

**MINUTES**

**MOTION:** Roman Jungers moved, seconded by Jim Johnson, to approve the minutes of 10/18/02 as published. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**MARY FORSETH, DIRECTOR, BUREAU OF BUSINESS AND DESIGN  
PROFESSIONS**

**BOARD ROSTER**

There was one change to the Roster.  
Jim Johnson's new e-mail address: [nj.st.johnson@charter.net](mailto:nj.st.johnson@charter.net)

### **2002/2003 MEETING DATES**

Meeting dates were reviewed by the Board.

### **ACCOUNTING ACT MODERNIZATION TO-DO LIST**

William Dusso reviewed the remedial changes made to ch.442, Stats. and the last of the items listed on the modernization to-do-list. Mary Forseth will provide Jan Bobholz and Kate Tucker of the credentialing staff with a copy of the draft changes for their review and they will provide feedback to Ms. Forseth. Any remaining items will be finalized and addressed at the next Board meeting.

### **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND MONTHLY PRESS RELEASE OF DISCIPLINARY ORDERS**

Noted.

### **REGULATORY DIGEST ARTICLES, DECEMBER 2002 ISSUE**

Articles for the Regulatory Digest were completed and a draft was reviewed by the Board. Jim Johnson will be submitting an article regarding "ownership interest".

### **REVIEW STATUS OF ADMINISTRATIVE RULES**

### **RULE GOVERNING APPLICABILITY OF RULES OF CONDUCT FOR SEPARATE BUSINESS – WILLIAM DUSSO**

A memo dated 12/13/02 and Administrative Rule Revision regarding the Application of Rules of Conduct to Certified Public Accountants who Operate a Separate Business was distributed by William Dusso for the Board's review. Mr. Dusso will provide another draft to the Board with recommendations for changes in the rule. The Board requested this to be tabled to the next meeting scheduled for January 17, 2003 for further review and discussion.

**MOTION:** Jim Johnson moved, seconded by Thomas Kilkenny, to request legal counsel to investigate the comparable provisions in the UAA and AICPA regarding rules of conduct for separate business and provide feedback to the Board for consideration. Motion carried unanimously.

### **COMPUTER EXAMINATION RULES – DARWIN TICHENOR**

## **& PAMELA HAACK**

After reviewing a CD-ROM presentation, by Darwin Tichenor the Board discussed the rules for the CBT exam. Pamela Haack provided a draft rule dated October 17, 2002 for the Board's review. The Board requested that Pamela Haack file the computer examination rules today (12/13/02) and set a public hearing to be conducted on January 17, 2003.

### **SMALL BUSINESS REVIEW ADVISORY COMMITTEE CONCERNS RELATED TO PENDING RULES – WILLIAM DUSSO**

William Dusso provided a report to the Board regarding the Small Business Review Advisory Committee. Mr. Dusso shared some concerns brought forth by the committee. The Board designated Thomas Kilkenny and Mr. Dusso to provide the committee with additional information and samples of attest statement formats to help answer questions or concerns they may have.

### **INDEPENDENCE RULES – WILLIAM DUSSO**

There was a draft copy dated 9/16/02 of the rules and the Clearinghouse report to the agency was provided to the Board for review and discussion. The Board members will review and provide feedback directly to William Dusso by January 3, 2003.

### **PEER REVIEW REQUIREMENTS RULES – WILLIAM DUSSO**

Clearinghouse comments were received and Pamela Haack distributed copies to the Board for their review and input. Once comments are reviewed by the Board, the rule will be sent for legislative review and distributed to the proper committees. They have 30 days to review. Then it will come back to the Board for final adoption.

### **RULE REGARDING "OWNERSHIP INTEREST" FOR ACCOUNTING FIRMS RULES – PAMELA HAACK**

Pamela Haack, Paralegal, provided the Board with the final rule related to the definition of "ownership interest" for the purpose of determining eligibility of firms for a license as a certified public accounting firm. This will become effective on January 01, 2003.

### **EXAMINATION/APPLICATION ISSUES**

Darwin Tichenor provided the Board with a CD-Rom Exam Simulation Presentation. The examination is expected to be available in 2004. The Board is currently working on rules associated with computer based examinations.

Prometric Testing is currently in the pretest stage of the examination and a session was conducted in October 2002 in Eau Claire. Overall, participants felt it was a good experience for them in taking the exam. Another opportunity to participate in the pretest process will be next spring at UW Oshkosh.

## **PRACTICE ISSUES**

William Dusso discussed a recent letter on an Employee Stock Options Program in a CPA firm. William Dusso will discuss further with the Legal Institute's attorney.

## **BOARD MEMBER ACTIVITY**

Nothing to report at this time.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

No discussion. For informational purposes.

## **NEW BUSINESS**

None.

## **CLOSED SESSION**

**MOTION:** Jim Johnson moved, seconded by Roman Jungers, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats. Motion carried by a roll call vote: Frank Probst, Jim Johnson, Thomas Kilkenny, and Roman Jungers. Motion carried unanimously.

In closed session at 11:55 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Roman Jungers moved, seconded by Jim Johnson , to go to open session at 12:23 p.m.

## **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Roman Jungers moved, seconded by Jim Johnson, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning Hennen & Associates, PLC and Devon W. Bangerter, Jr. Motion carried unanimously.

**MOTION:** Roman Jungers moved, seconded by Jim Johnson, the Accounting Examining Board has determined that the 15 hours of continuing education credit will be allowed for preparing the book “Turbo Tax Deluxe in 24 Hours” but the Board did not consider the on-line investing publications relevant to the practice of accounting. The Board will reinstate the license of Jill Gilbert upon completion of an additional four (4) hours of continuing professional education in the performance of attest services in which she seeks to be licensed. Thomas Kilkenny abstained. Motion carried.

**MOTION:** Jim Johnson moved, seconded by Thomas Kilkenny , to accept and approve the 31 applications for licensure as a CPA. Motion carried unanimously.

**APPLICATIONS REVIEWED ON DECEMBER 13, 2002  
FOR REGISTRATION AS A CERTIFIED PUBLIC ACCOUNTANT**

1. Approved – 31

CHAN, VENG-IUN  
DOBRATZ, BETH A  
DREIER, SHERI A  
DUNNING, TODD M  
EATON, TIM V  
ENGEL, ANGELA B  
FOOTE, JASON J  
FORSBERG, KRISTIN L  
GLUBISZ, NANCY C  
GWIDT, PAUL M  
HARVEY, TERRY E  
HENSLEIGH, DENNIS M  
HEYER, BRIAN G  
KARIMI, FARHAT  
KULIK, SANDRA M  
KVAMMEN, CRAIG J  
LEAHY, VIRGINIA E  
LUKAS, JILL M  
MIELKE, ELLEN J  
NEUMAN, BENJAMIN C  
NENNING, BRAD L  
PRICE, JAMES A  
RADDANT, MINDY J  
RINDT, KELLI K  
SCHNEIDER, PAMELA W  
SHRAM, YVETTE E  
STATZ, LARISSA R  
STEINER, REBECCA A  
STEVICK, CHRISTINE A  
TETTING, ROSS R  
WOJCINSKI, ANDREA F

## **ADJOURNMENT**

**MOTION:** Jim Johnson moved, seconded by Thomas Kilkenny , to adjourn the meeting at 12:28 p.m. Motion carried unanimously.

**Next Meeting: January 17, 2003**